

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
COMPREHENSIVE PLANNING UPDATE COMMITTEE**

June 8, 2020 – 7:00 p.m.

A quorum of the Comprehensive Planning Update Committee of the City of Jersey Village, Texas, convened on June 8, 2020, at 7:00 p.m. via videoconference.

A. The meeting was called to order by City Manager, Austin Bless at 7:01 p.m., and roll was taken. The following Committee members were present for the meeting:

Debra Mergel	Peter Jessup
Jennifer McCrea	Amy Weyer
Courtney Standlee	
Ashley Hart	Judy Tidwell - Alternate
Brittany Davies	Gabriella Cole - Alternate

City Staff in attendance: Harry Ward; Director of Public Works, Christian Somers; Building Official, and Danielle Cordova; Administrative Secretary.

B. Designate alternate members to serve in place of any absent Committee Members.

No action was taken; all regular members were in attendance for this session.

C. Citizen's Comments

No action was taken; there were no comments from citizens.

D. Election of Committee Chairperson and Vice Chairperson.

City Manager, Austin Bless asked for nominations for Chairperson and Vice-Chairperson to the Committee. Jennifer McCrea nominates Courtney Standlee for Chairperson. Amy Weyer seconds the motion to nominate Courtney Standlee. Courtney Standlee accepts the nomination for Chairperson to the Comprehensive Planning Update Committee. All were in favor; the motion carried.

Debra Mergel self nominates for Vice-Chairperson. Ashley Hart and Jennifer McCrea second the motion to nominate Debra Mergel. Debra Mergel accepts the nomination for Vice-Chairperson to the Comprehensive Planning Update Committee. All were in favor; the motion carried.

E. Receive an update from City Staff as to the progress of implementation of Comprehensive Plan Recommendations.

The Committee held discussion on the responsibilities of the Comprehensive Planning Update Committee. City Manager Bless suggested going section by section of the previous Comprehensive Plan to brainstorm ideas for the upcoming plan. Returning board members who served on the previous Update Committee in 2016 indicated that they solicited feedback from

members of the community to guide their planning. Other board members suggested that a status of previous comprehensive projects would be a helpful start.

F. Discuss and take appropriate action regarding a review of the City's 2016 Comprehensive Plan in order to recommend changes to the planning and zoning commission in accordance with Section 14-23(d)(4) of the Code of Ordinances.

The board engaged in discussion regarding the significance of keeping residents up to date with timelines for comprehensive projects. The last comprehensive plan prior to the 2016 version was in the year 1990. Board members suggested it would be beneficial to include items that have been accomplished since the previous comprehensive plans; a progress report of what has been done and what remains outstanding.

Board members reviewed the most recent census bureau demographics for the city. Per the 2017 census, a majority of the population is listed as the age 45 and older. Chairperson Standlee suggested that the Board take this information into consideration when establishing a method of communication with the community. The purpose of including census data is to give people a snapshot of the city. City Manager Bless suggested correlating more data for the community profile while other board members suggested adding points of interest and travel times. Travel times around the major freeway in the city have improved; some board members questioned whether the general population would be interested in alternative methods of transportation. Others pointed out the commercial rental spaces along Senate Avenue and other undeveloped property.

With no additional discussion, the Board proceeded to the following agenda item.

G. Set Date/Time for future meetings.

City Manager Bless notes that a majority of the committee members are able to meet on the second Monday of the month. The Committee members agree and set the next meeting for Monday, July 13, 2020 at 7:00 p.m. The meeting is expected to be in-person at the City of Jersey Village Civic Center.

H. Adjourn

With no further business, Chairperson Standlee adjourned the meeting at 8:13 p.m.

Respectfully submitted,

Harry Ward
Public Works Director, City of Jersey Village